

As usual, click "Request Redraw" to begin.

The screenshot shows the ppdocs,inc web application interface. The browser's address bar and menu bar are visible at the top. The application header includes the logo and navigation links: Casefile Manager, eDisclosure, eRecording, Setup, Internet, and Logout. A left sidebar contains a search bar and several menu items: Fee Matrix, Disclosure Matrix, Calculators, Step By Step, FAQ and Glossary, User Agreement, and Warranty. Below these is a "Send P&P an instant message" button.

The main content area is divided into three sections:

- Loan Information:** A table with the following data:

| | |
|----------------|-----------------------|
| Borrower: | Conv Fixed Example |
| Property: | 123 Easy Street, CA |
| Lender: | ABC Lender |
| Loan Number: | CONV FIXED EXAMPLE |
| Last Modified: | 9/29/2011 11:09:29 AM |
| Profile: | Carrie Goff II |
| Template: | |
| Import: | ePass |
- Selected Product:** A section titled "Residential Mortgage - RESPA APPLIES (New GFE and HUD-1 Format)" with a description: "Conventional, FHA, or VA Mortgage documents. Secondary market mortgage forms and support documents provided. Please see Residential Non Consumer Bank Loan order, if purpose is investment property not being sold in secondary market." Below this, it says "Service type: Full (\$0.00)". A row of buttons is displayed, with "REQUEST REDRAW" circled in red. Other buttons include "EXPORT DATA", "VIEW DATA", "PRINT SUMMARIES", "CLONE ORDER", "CREATE TEMPLATE", "SEND COPY", "ARCHIVE ORDER", and "FAX COVER SHEET".
- Order Status:** A table with the following data:

| | |
|----------------|--------------------------------|
| Order Number: | 201109290068 (Cancel Order...) |
| Time Received: | 9/29/2011 11:09:27 AM |
| Time Needed: | 9/30/2011 6:00:00 PM |
| Status: | Received |
| Operator: | |
- Attachments (Add new attachment...):** A table listing attachments:

| Attachment | Tag | Size | Date | Option |
|------------------|---------------|-------|-----------------------|--------|
| LastImport.xml | Import Source | 33 KB | 8/15/2011 2:20:02 PM | Delete |
| OrderFrm.htm | OrderForm | 1 KB | 9/29/2011 11:09:28 AM | |
| InvestorSpec.htm | Check list | 1 KB | 9/29/2011 11:09:28 AM | |
| StateSpec.htm | Check list | 7 KB | 9/29/2011 11:09:28 AM | |
| ClientSpec.htm | Check list | 1 KB | 9/29/2011 11:09:27 AM | |

Then choose to make a Simple Request or Reopen the case.

The screenshot shows a web browser window displaying the ppdocs,inc website. The browser's address bar shows the URL 'http://www.ppdocs.com'. The website's header includes the ppdocs,inc logo and a navigation menu with links for Casefile Manager, eDisclosure, eRecording, Setup, Internet, and Logout. A left sidebar contains a search bar and several menu items: Fee Matrix, Disclosure Matrix, Calculators, Step By Step, FAQ and Glossary, User Agreement, and Warranty. The main content area is titled 'Select Redraw Option' and offers two choices: 'Make a Simple Request' (with the instruction 'Tell us what changed in your own words.') and 'Reopen the case' (with the instruction 'Reopen the order form and go through the screens again. You will also be able to reimport data from you LOS after you reopen the case.'). The footer contains the copyright notice '© 2010 ppdocs,inc. All rights reserved.' and a secondary navigation menu with links for Legal, Products, Library, Tools, Support, Privacy, and News.

ppdocs,inc

Casefile Manager eDisclosure eRecording Setup Internet Logout

Search
Fee Matrix
Disclosure Matrix
Calculators
Step By Step
FAQ and Glossary
User Agreement
Warranty

Select Redraw Option

Make a Simple Request
Tell us what changed in your own words.

Reopen the case
Reopen the order form and go through the screens again. You will also be able to reimport data from you LOS after you reopen the case.

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The Simple Request is the way you have always done redraws. Just type what you need changed in the text box, we will make the corrections and email you the new document package.

The screenshot shows a web browser window with the pdocs,inc logo in the top left. A navigation bar at the top right contains links for Casefile Manager, eDisclosure, eRecording, Setup, Internet, and Logout. A left sidebar menu includes Search, Fee Matrix, Disclosure Matrix, Calculators, Step By Step, FAQ and Glossary, User Agreement, and Warranty. The main content area is titled "Simple Request" and contains the following text: "In the text box below, please indicate what information about the order has changed. Click the 'Submit Redraw' button when finished. Our team of professionals will redraw your documents and send them to you as soon as possible." Below this is an "Example:" section with the following details: "Base Loan Amount = \$100,000.00", "Total Loan Amount = \$110,000.00", and "Loan Term = 180 months". A large text input box is provided for the user to enter their request. Below the text box are four input fields: "Last TIL received date:" with the value "10/1/2011", "Last APR disclosed:" with the value "5.3300", "Send new package to:" with an empty text box, and "Has this loan already closed and funded?" with a dropdown menu. A "Request Redraw" button is located at the bottom of the form. The footer of the page contains the copyright notice "© 2010 pdocs,inc. All rights reserved." and a link to "Legal - Products - Library - Tools - Support - Privacy - News".

Simple Request

In the text box below, please indicate what information about the order has changed. Click the 'Submit Redraw' button when finished. Our team of professionals will redraw your documents and send them to you as soon as possible.

Example:
Base Loan Amount = \$100,000.00
Total Loan Amount = \$110,000.00
Loan Term = 180 months

Last TIL received date:

Last APR disclosed:

Send new package to:

Has this loan already closed and funded?

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If you choose to Reopen the case, you will now be able to go back into your order form and make the changes you need. This will also give us the opportunity to electronically audit the changes for compliance.

PPDocs - Loan Documentation Order Form Version 3.0 -- Webpage Dialog

https://www.ppdocs.com/Onlinesite/Weborder/OrderForm3.aspx?LoanGuid=B2537F3B9C734D0297D460D2E9957A8D

ppdocs,inc | order instructions

Borrower: Carrie Test
Property: 12344 Riverside
Loan Number: 091911

Back Next

Submit Request

Full Service

PeironPatterson, LLP will perform quality control of data based on the information entered on these order forms and provided via fax. We will select required document as well as review title commitment and survey. We will prepare your package and notify you by email when it is ready. Please be available for questions if they arise. You must at least fax the Title Commitment before we can begin working on this file. Print the fax cover sheet and send it along with the Title Commitment and Survey (if available) to the fax number indicated.

ATTENTION: You must at least fax the Title Commitment before we can begin working on this file.

We have programmed certain audits to warn the user of creating a loan that may exceed federal high cost (Section 32/HOEPA) limits, a particular state's high cost limits, or FNMA's 5% limit. Our audits are only as good as the information entered. Our closers are not responsible for determining which fees are to be included and which are not. That is the lender's responsibility. Remember, in most instances, if a fee which is usually excluded from APR calculations, such as appraisals or credit reports, is paid to the lender or to an affiliate of the lender, the fee should then be included in the calculations for high cost (State and Federal). We have made certain assumptions and may have included too many items in the calculations. You may un-flag them as needed. Also, "bona fide" discount points may be allowed in some cases. The lender can adjust the calculations to not include those.

Submit Full Service Request

Order Information
Lender Information
Lender Profile
Settlement Agent
Property Information
Borrower(s)
Loan Information
Loan Detail
Federal Box Disclosure
Security Instrument Options
Escrow Information
HUD lines 100-600
HUD lines 700-800
HUD lines 900-1400
HUD vs GFE Tolerance Summary
Additional Docs & Conditions
Req. / Corrections
Assignment Information
Federal TL Disclosure
Auditor
Transmittal Info
Submit Request

Save Close

Some orders may even qualify for self-service where you can create a new package yourself without waiting. Not all orders will qualify for self-service redraws. You must also accept additional liability to proceed.

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Self-Service Redraw
This order qualifies for self-service redraws.
Has your loan amount changed? Has your closing been pushed back a day? Have your fees to the borrower increased or decreased? Are you closing after hours and need your documents corrected? Pressed for time?
We are proud to now offer our clients the ability to do "self-service redraws" on many of our products. You now have the ability to make limited changes to your order without having to wait. Data can be corrected and amended documents can be created in seconds. **If applicable, any fee adjustments will be reflected in an amended TIL-Reg Z Disclosure!!!**
With power comes liability. PeirsonPatterson cannot be responsible for any damages resulting from the changes you make regarding matters that we normally review for you. If applicable, make sure any changes you make are also reflected in the closing instructions to the settlement agent. If you are not willing to accept this liability, then please select the NO button.

Below the text is a form box with the question: "Would you like to use the Self-Service Redraw option?" and two buttons: "Yes" and "No".

At the bottom of the page, the footer contains the copyright notice: "© 2010 pdocs,inc. All rights reserved." and a series of links: "Legal · Products · Library · Tools · Support · Privacy · News".

New Redraw Process

